



MUNICIPAL DEBT ESSENTIALS



DAY 2 | MECHANICS OF A BOND SALE

Wednesday, September 16, 2026

Hilton San Jose

300 Almaden Ave, San Jose, CA 95110

Day two of this three-day seminar is focused on the preparation, planning, and processes involved in issuing municipal debt. Some of the main topics covered in this program include the development of a debt policy and plan of finance, structuring debt service payments, managing the costs of issuance, and marketing and pricing of bonds.



AGENDA

SEPTEMBER 16, 2026

8:00 AM Registration

Complimentary continental breakfast

8:30 AM Welcome and Opening Remarks

Opening remarks will feature a demo of CDIAC's Education Portal

Robert Berry, Executive Director, CDIAC

8:40 AM Introduction: Evolution of the Bond Market and Current Trends

This opening session will provide the significance of municipal bonds in the US financial market and a brief look at current market trends. This discussion will include recent issuance trends, key regulatory players in the market, and recent events affecting issuers and investors.

SESSION ONE

9:10 AM The Issuer's Role in Planning a Debt Issuance

This session walks through the critical elements of planning an issuance from the issuer's perspective starting from the debt policy and ending with considerations when timing the sale. Additionally, this session takes a closer look at the selection process of the finance team as they also play a critical role in managing and leading the issuance process. After completing this session, a successful learner will be able to:

- Identify and understand the key elements of issuance planning including the calculation of debt capacity, the creation of the financing plan, the credit rating process, and working with the governing body
- Understand best practices for hiring members of the financing team

10:40 AM Break

SESSION TWO

10:50 AM Debt Structuring, Method of Sale, and Credit Enhancement

Speakers address key points to consider in structuring the financing including possible debt financing alternatives, the debt service schedule, and the various features of the issue. Speakers also discuss fixed-rate versus variable-rate financing, methods of sale, and how a refunding is different from a new issue. After completing this session, a successful learner will be able to:

- Consider various key factors of structuring a debt issuance



- Recognize the pros and cons of different debt structures
- Understand the differences between competitive, negotiated, and private placement sales

12:15 PM Luncheon

Module 6 of CDIAC's Debt Issuance and Administration Series for Elected Officials (Elect>Ed) will be featured during the final 30 minutes of lunch in the meeting room

SESSION THREE

1:15 PM Credit Ratings

This session explores how bonds are analyzed by rating agencies and how ratings impact the price of the bonds. Speakers discuss recent methodology changes in rating evaluations and models. After completing this session, a successful learner will be able to:

- Understand what rating agencies are looking for in their rating evaluations
- Identify core elements of different rating models
- Understand the impact of ratings when issuing bonds

SESSION FOUR, PART ONE

2:30 PM Market Dynamics & Pricing Concepts

This session examines how bonds are priced and what influences the outcome. Speakers discuss what steps issuers can take to ensure bonds are issued at the best price and how to understand the relationship between the market and pricing. After completing this session, a successful learner will be able to:

- Understand best practices for pricing bonds such as the use of indices to benchmark pricing
- Recognize how the market environment affects the price of bonds
- Recognize the role and structure of the underwriting team

3:30 PM Break

SESSION FOUR, PART TWO

3:45 PM Group Exercise: Bond Pricing

Speakers will present a case study of a bond issue and guide participants in comparing the pricing of that issue to other issuers. Working in groups, participants will present their analyses and conclusions. After completing this session, a successful learner will be able to:

- Understand the art of pricing bonds

5:00 PM Closing Remarks and Evaluation