
SEPTEMBER 22, 2025

**AGENDA ITEM 9
ACTION ITEM**

SCHOLARSHARE INVESTMENT BOARD

Resolution to Agreement No. SIB 04-25 with California Department of General Services - Office of State Publishing for Printing and Mailing Services for the California Kids Investment and Development Savings Program

Recommendation

ScholarShare Investment Board (SIB or Board) staff recommend that the Board adopt Resolution No. 2025-10, approving Agreement No. SIB 04-25 (Agreement) with the California Department of General Services - Office of State Publishing (OSP) for printing and mailing services for the California Kids Investment and Development Savings Program (CalKIDS or Program).

Background

Subsequent to the launch of the Program in the summer of 2022, in October 2022 the Board executed an interagency agreement with OSP for printing and mailing services for CalKIDS, specifically for notifications to Program participants. The interagency agreement, Agreement No. SIB 02-21, is set to expire in late-December 2025. Over the last several months, SIB staff has continued to analyze future needs for these services, which includes options to expand the scope of work to incorporate enhancements into the next agreement for these services, with the purpose of maximizing the impact and effectiveness of notifications to Program participants without disruption or delay.

Following this review and further discussion with OSP, SIB staff has determined that it remains in the best interest of CalKIDS to continue partnering with OSP to support the Programs with these services to meet long-term objectives. Therefore, SIB staff recommend that the Board adopt Resolution No. 2025-10, which authorizes the Executive Director to approve the Agreement with OSP for a three-year term from January 1, 2026 through December 31, 2028 for an amount not to exceed \$3,354,533.00.

Presenters

Stanley Zeto, Deputy Executive Director, ScholarShare Investment Board
Noah Lightman, Manager, CSA Initiatives, ScholarShare Investment Board

**SCHOLARSHARE INVESTMENT BOARD
RESOLUTION NO. 2025-10**

**RESOLUTION OF THE SCHOLARSHARE INVESTMENT BOARD
RELATING TO THE APPROVAL OF AGREEMENT NO. SIB 04-25
WITH THE CALIFORNIA DEPARTMENT OF GENERAL SERVICES –
OFFICE OF STATE PUBLISHING FOR
PRINTING AND MAILING SERVICES FOR THE CALIFORNIA KIDS
INVESTMENT AND DEVELOPMENT SAVINGS PROGRAM**

WHEREAS the ScholarShare Investment Board (“SIB” or the “Board”) was created under Education Code section 69980 et seq. (the “Golden State ScholarShare Trust Act” or “Act”); and

WHEREAS, the Board, pursuant to Education Code Section 69996.4 (j), has authority to contract for goods and services as necessary for the purpose of rendering professional and technical assistance for the administration of the California Kids Investment and Development Savings Program (“CalKIDS” or “Program”); and

WHEREAS, the Board, pursuant to Education Code Section 69981(c)(10), may authorize the Executive Director to enter into contracts on behalf of the Board or conduct any business necessary for the efficient operations of the Board; and

WHEREAS, a contractor is necessary to provide printing and mailing services related to notifications to Program participants, as required pursuant to Education Code 69996.9(b)(1); and

WHEREAS, the California Department of General Services – Office of State Publishing (“OSP”) offers printing and mailing services for state agencies necessary to fulfill the statutorily-required notifications for the Program; and

WHEREAS, the Board’s existing interagency agreement, Agreement No. SIB 02-21, with OSP for printing and mailing services for the Program was authorized with a maximum amount of \$4,834,177.56 and is set to expire on December 31, 2025; and

WHEREAS, pursuant to this resolution, SIB will enter into a new agreement with OSP for continued services under Agreement No. SIB04-25 which will have a term of January 1, 2026 through December 31, 2028 in consideration of the continued need for printing and mailing services performed by OSP. SIB staff has determined that there continues to be a need for these services for an extended period of time for the purpose of maximizing the impact and effectiveness of notifications to Program participants.

NOW, THEREFORE, BE IT RESOLVED, that the Executive Director is hereby authorized to negotiate, execute necessary documents, and take whatever steps are necessary to obtain all required approvals to enter into Agreement No. SIB 04-25, in an amount not to exceed \$3,354,533, for printing and mailing services for CalKIDS.

Attest: _____
Chairperson

Date of Adoption: _____