

**CALIFORNIA ALTERNATIVE ENERGY AND
ADVANCED TRANSPORTATION FINANCING AUTHORITY**

*Consideration of Interagency Agreement with State Treasurer’s Office for Executive,
Administrative, and Information Technology Services in an Amount Not to Exceed \$409,450*

Tuesday, June 20, 2023

Prepared by: *Jennifer Gill, Senior Manager, Core Programs and Operations*

REQUEST

CAEATFA staff (“Staff”) requests approval of the California Alternative Energy and Advanced Transportation Financing Authority (“CAEATFA”) Fiscal Year (FY) 2022/23 Interagency Agreement (“IA”) No. CAEATFA03-22 with the State Treasurer’s Office (“STO”) to provide executive, administrative, and information technology support to CAEATFA in the amount of \$409,450 during the term July 1, 2022, through June 30, 2023.

SUMMARY

Background. Through annual IAs, the STO provides executive, administrative, and information technology services, including, but not limited to, accounting, budgeting, legal, information technology, information security, personnel, and business services for the Boards, Commissions, and Authorities (“BCAs”) chaired by the State Treasurer. The total cost is allocated among the BCAs based on each agency’s personnel-years.

Prior contract amounts for FY 2010/11 through FY 2021/22, as well as the current contemplated agreement amount for Fiscal Year (FY) 2022/2023, are listed below. The increase in cost for FY 2022/23 was due to the addition of three new CAEATFA staff positions and the corresponding increase in personnel-years.

Contract Term (Fiscal Year)	Contract Amount
07/01/2010 – 06/30/2011 (FY 2010/11)	\$108,763
07/01/2011 – 06/30/2012 (FY 2011/12)	\$115,918
07/01/2012 – 06/30/2013 (FY 2012/13)	\$119,820
07/01/2013 – 06/30/2014 (FY 2013/14)	\$192,141
07/01/2014 – 06/30/2015 (FY 2014/15)	\$262,804
07/01/2015 – 06/30/2016 (FY 2015/16)	\$490,367
07/01/2016 – 06/30/2017 (FY 2016/17)	\$473,469
07/01/2017 – 06/30/2018 (FY 2017/18)	\$477,542
07/01/2018 – 06/30/2019 (FY 2018/19)	\$477,543
07/01/2019 – 06/30/2020 (FY 2019/20)	\$367,024
07/01/2020 – 06/30/2021 (FY 2020/21)	\$382,841
07/01/2021 – 06/30/2022 (FY 2021/22)	\$387,962
07/01/2022 – 06/30/2023 (FY 2022/23)	\$409,450

Agenda Item – 4.A
Resolution No. 23-06-4.A

CAEATFA’s Executive Director has delegated authority under Resolution No. 23-05-4.B to approve contracts in amounts up to \$300,000. As the proposed Executive and Support Services IA for the current fiscal year exceeds this amount, the Board’s approval is required, and Staff is requesting Board approval of the new IA.

Recommendation. Staff recommends the approval of Resolution No. 23-06-4.A authorizing the Executive Director to execute the Interagency Agreement CAEATFA03-22 with the State Treasurer’s Office for Executive and Support Services for Fiscal Year 2022/23.

**RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERAGENCY
AGREEMENT WITH THE STATE TREASURER’S OFFICE
FOR EXECUTIVE AND ADMINISTRATIVE SUPPORT SERVICES**

June 20, 2023

WHEREAS, the California Alternative Energy and Advanced Transportation Financing Authority (the “Authority”) was created under the provisions of the California Alternative Energy and Advanced Transportation Financing Authority Act (Division 16 (commencing with Section 26000) of the California Public Resources Code) (the “Act”); and

WHEREAS, Section 26011(h) of the Public Resources Code authorizes the Authority to “do all things generally necessary or convenient to carry out the purposes of this division”; and

WHEREAS, Section 26008 of the Public Resources Code authorizes the Authority to employ an Executive Director and any other persons as are necessary to enable it to properly perform the duties imposed upon the Authority by the Act, and authorizes the Authority to delegate to the Executive Director the power to enter into contracts on its behalf; and

WHEREAS, the Authority wishes to enter into an Interagency Agreement with the State Treasurer’s Office for Fiscal Year 2022/2023 for executive and administrative support services, including, but not limited to, accounting, budgeting, legal, information technology, information security, personnel, and business services; and

WHEREAS, the State Treasurer’s Office has the ability and expertise to advise the Authority on matters pertaining to executive and administrative support services for the Authority;

NOW, THEREFORE, BE IT RESOLVED by the California Alternative Energy and Advanced Transportation Financing Authority the following:

Section 1. The Executive Director is hereby authorized to prepare, enter into, and execute Interagency Agreement No. CAEATFA03-22 with the State Treasurer’s Office for executive and administrative support services in an amount not to exceed \$409,450 for the term beginning July 1, 2022, through June 30, 2023.

Section 2. This resolution shall take effect immediately upon its approval.